



**RESPONDENTEN.NL**  
MARKET RESEARCH SOLUTIONS

Land van Cocagneplein 1B  
1093 NB Amsterdam

Telefoon: 020 489 76 80

Email: [info@respondenten.nl](mailto:info@respondenten.nl)

## **Terms and Conditions for Location Rental:**

### Options and booking:

You can place an option for the Respondenten.nl location for a specific day or time. While this option is being held in our calendar, the location will not be made available to other parties for that day. An option turns into a booking as soon as you confirm it verbally or in writing. If any other party wishes to place an option for the same day, you will be contacted first. If the other party wishes to make the booking final, you will have 2 days to make a decision.

### Cancellation:

A booking becomes final once the option is confirmed by mail or verbally. Until then, it will remain an option and the above rules will be applied. If a final booking is canceled, the following rules apply:

- The booking can be canceled free of charge up to 10 working days before the start of the research.
- If the booking is canceled between 10 to 5 working days before the start of the research, 50% of the location rent will be charged.
- If the booking is canceled up to 5 working days before the start of the research, 75% of the location rent will be charged.
- In the event of cancellation of the booking on the day itself or 1 working day in advance, 100% of the location rent will be charged; additional costs for equipment, interpreter and catering will be charged as well.
- If a note taker was requested, two hours will be charged.

### Order Confirmation:

When booking, you will receive an order confirmation in which you can stipulate all your wishes and requests. This confirmation will include the booking costs. This form, with your signature, must be returned to the location manager.

If there is any change in the total costs, we will send you a new order confirmation.

### Payments:

Our invoice must be paid within 15 days. If you pay late, we can charge you administration costs.

Our location cannot be held responsible for theft, loss or destruction of your property.



Prices:

The rates for our location can be found in our rates list, which is available upon request.

All quoted costs are exclusive of VAT. Prices stated in the order confirmation are calculated in advance; it is possible that extra costs may be added afterwards, such as for YellowBrick or catering.

Confidential information:

Employees of Respondenten.nl are not permitted to share confidential information with third parties.

